

**(Name)**  
**(Street address)**  
**(City, state, zip)**

**(Date)**

**Honorable (Representative or Senator—insert name of family/friend’s legislator),**

**(Introductory paragraph explaining why you are writing, and how the bill affects your friend or family member**

**Example of introductory paragraph:**

**My name is (name) and I am writing on behalf of my (relationship), (name). I am writing to ask that you support adoption of specific fee authority for the Dept. of Health to implement the licensure of animal massage practitioners. My (relationship, name) is currently unable to work because the Department of Health has been unable to adopt the fees for (her/his) licensing. Adopting these fees will cost the state nothing and it will allow my (friend, family member...) to return to work.)**

In 2007, SB5403 was passed, allowing individuals with 300 hours of accredited training in animal massage to practice as animal massage therapists. However, the adoption of fees has yet to be approved due to complications surrounding Initiative 960.

For the past three years, **(name of friend, family member...)** has been unable to apply for their license and consequently has not been able to earn a living in **(her/his)** chosen profession.

It is important to note that these fees do not require state funds and will not impact taxpayers. The entire licensing process will be funded by fees paid willingly by those affected by the program.

I ask that you contact key members of the Ways and Means committee and request that language be added to the Department of Health sections of the budget authorizing approval of these fees.

**(Closing –Mention of how the fee approval will help your friend or family member)**

**Example of closing:**

**With this one approval, my (relationship) and other animal massage therapists in Washington State will be able to work in their trained field, a critical need in this time of economic difficulty.)**

**Thank you for your consideration and for your service to this great State of Washington.**

**Best regards,**  
**(Insert name)**